

# Excel Conferencing<sup>SM</sup>

## TURN EVERY PHONE INTO A VIRTUAL CONFERENCE CENTER

Excel Conferencing<sup>SM</sup> allows business customers to conduct conference calls from anywhere in the world — saving you the expense and inconvenience of travel. It's the perfect tool to help your company maximize resources and manage time more effectively. Our feature-rich conferencing service can support an entire range of business events, from small business meetings to high-profile conventions.



### The Many Benefits of Excel Conferencing Service

Excel Conferencing offers the following tailored services and special features to make conference calls run smoothly and efficiently:

- Quality connections
- Experienced Conference Coordinators
- Numerous standard and enhanced features to maximize each call
- Competitive rates
- Conference on-demand (reservationless)

### No-Hassle Conference Calling

**Experienced Conference Coordinators** are always available to manage all the details before, during and after the conference call. They verify that all invited participants are present and ensure that the conference call proceeds smoothly.

**Simple Access to Your Conference Call** by dialing a specified number and entering a passcode. A Conference Coordinator can always be reached at the touch of the keypad.

**Conference On-Demand** is available 24 hours a day, seven days a week. No reservations or operators are required.

### Conferencing Features

With Excel Conferencing Service, you have access to standard and enhanced features that help you further customize your conference calls.

**Before** your conference, Excel provides: **Billing Accountability** — At your request, Excel flags your invoice with billing codes, which allow you to easily manage allocations and charge-backs.

**Reservation Confirmation** — Upon request, reservations can be confirmed via email or fax.

**Participant Pre-Notification** — Notify participants of your upcoming conference by phone or fax to ensure maximum attendance.

**Fax Broadcast** — Documents required for your conference call can be faxed to all of your participants.

**During** your conference, Excel provides: **Call-Out to Late Participants** — Simply contact your Conference Coordinator and request that late individuals be reminded to join the call.

**Listen-Only Mode** — You can decide which participants have speaking privileges during the conference and mute all other attendees. This feature is particularly useful for large conference calls.

**Full Security** — This feature allows the leader to “lock” a conference call after all invited participants have joined so that no one else can listen.

**Electronic Question & Answer** — Electronic Q&A allows the leader to solicit questions and feedback from participants.

**Polling/Voting** — Participants can respond to a series of questions by pressing pre-defined numeric sequences on their keypads. The tabulations can be made available on a real-time basis or at the conclusion of the call.

**Additional Features** — Every conference call also includes music for participants on hold, a roll call to verify that everyone is present and the ability to sub-conference by breaking the audience into smaller working groups.

**After** your conference, Excel can make your content available in a number of ways:

**Instant Digital Replay** of your call.

**Recording** your conference on audiocassette or CD.

**Participant List** available to the leader via email or fax.

## Conference On-Demand Service

The latest audioconferencing technology provides instant, on-demand conferencing capabilities. With this service, you will receive a personalized conferencing number and passcode that will allow you to conduct conference calls 24 hours a day, seven days a week, without prior reservation or operator assistance. To set up a Conference On-Demand account, call Excel Customer Service at **1-800-871-0999**.

Personalized solutions backed by superior customer service.

## Using Excel Conferencing

Once you are set up for Excel conferencing, call 1-888-4-CONF-ME (1-888-426-6363) and have your Excel account number ready. A conference coordinator is available from 7 a.m. to 7 p.m. CST, Monday through Friday, to schedule your call.

## About Excel Telecommunications

Excel is a leading provider of long distance, wireless and data services to businesses, resellers and telecommunications dealers worldwide. With strong financial backing and a mission to become the world's largest independent provider of wholesale voice services, Excel is developing the business relationships and strategic alliances it takes to help enable its channel partners to become more profitable in the voice services market.

Comtel Telcom Assets LP, owners of Excel, completed the purchase of substantially all the assets of the assets of VarTec Telecom and its sub-brands, Excel, OneChoice and Excel in June 2006.

For more information about Excel products and services, call 1-800-871-0999 or visit [www.excel.com](http://www.excel.com).